

STUDENT NAME _____

Family Name

Christian Name

to begin _____

in Year level _____

APPLICATION FOR ENROLMENT



BLACKFRIARS

P R I O R Y S C H O O L

17 Prospect Road, Prospect SA 5082
PO Box 86, Prospect SA 5082

Tel: 08 8169 3900
Email: registrar@bps.sa.edu.au
Website: web.bps.sa.edu.au

STUDENT DETAIL

Family Name	Given Name/s					
Birthdate: / /	Beginning Date: Year		Term		Year Level	

Address

..... Postcode

Is the student of Aboriginal or Torres Strait Islander Origin?

No Yes, Aboriginal

Yes, Torres Strait Islander Yes, Both Aboriginal and Torres Strait Islander.....

Does the student speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often).

No, English Only Yes Polish

Yes Italian Yes Tagalog (Filipino).....

Yes Greek Yes Arabic (incl. Lebanese)

Yes Vietnamese Yes Serbian

Yes Cantonese Yes German

Yes Other – please specify.....

WHAT IS THE MAIN LANGUAGE SPOKEN **BY THE STUDENT** AT HOME?

Country of Birth	Australia	<input type="checkbox"/>	England	<input type="checkbox"/>
	New Zealand	<input type="checkbox"/>	South Africa	<input type="checkbox"/>
	Philippines	<input type="checkbox"/>	Viet Nam	<input type="checkbox"/>
	United States of America	<input type="checkbox"/>	Bosnia and Herzegovina	<input type="checkbox"/>
	Thailand	<input type="checkbox"/>	China	<input type="checkbox"/>
	Other (please specify)			

Date of Arrival in Australia : / /	Religion:
First enrolled in a school in Australia: / /	Present Parish
Visa Class	Visa Sub Class

Sacraments	Parish	Date	Sacraments	Parish	Date
Baptism			Reconciliation		
Confirmation			Eucharist		

Most recent Schools and Pre-schools (include Kindergarten up to present time)

1	From / /	to / /
2	From / /	to / /
3	From / /	to / /
4	From / /	to / /

FAMILY DETAIL		Father/Parent1/Guardian1				Mother/Parent2/Guardian 2			
Title		Mr Mrs Ms Miss Dr (Please circle)				Mr Mrs Ms Miss Dr (Please circle)			
Family Name									
Given Name									
Occupation									
Employer									
Email Address									
If not employed, do you receive a government benefit? YES NO (Circle one)									
Telephone Numbers	Home/Work	H		W		H		W	
	Fax/Mobile	F		M		F		M	
Country of Birth									
Date of arrival in Australia (if applicable)									
Cultural background									
Religion									
Relationship to child (Father, Mother, Foster parent, etc.)									
Residential Address									
Postal Address									
Son resides with									

Family Court or other relevant Court Order YES NO (Circle one) (if YES, you should provide a copy of that order to the school)

Is Father an Old Scholar? If YES, years at Blackfriars (eg 1970-75)

House:

OCCUPATION

(Please refer to the attached list of [parental occupation groups on page 4](#))

What is the occupation group of the father/parent1/guardian1?

(Please select the appropriate parental occupation group from the attached list and place the group number in the box.)

- If the person is not current in **paid** work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation
- If the person has not been in **paid** work in the last 12 months, enter '8' above.

What is the occupation group of the mother/parent2/guardian2?

(Please select the appropriate parental occupation group from the attached list and place the group number in the box.)

- If the person is not currently in **paid** work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation
- If the person has not been in **paid** work in the last 12 months, enter '8' above.

List of Parental Occupation Groups

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance, broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship.

All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk,

recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

LANGUAGE OTHER THAN ENGLISH

Does the father/parent1/guardian1 speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often).

- No English Only Yes Polish
- Yes Italian Yes Tagalog (Filipino).....
- Yes Greek Yes Arabic (incl. Lebanese)
- Yes Vietnamese Yes Serbian
- Yes Cantonese Yes German
- Yes Other – please specify.....

Does the mother/parent2/guardian2 speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often).

- No English Only Yes Polish
- Yes Italian Yes Tagalog (Filipino).....
- Yes Greek Yes Arabic (incl. Lebanese)
- Yes Vietnamese Yes Serbian
- Yes Cantonese Yes German
- Yes Other – please specify.....

PARENTAL SCHOOL EDUCATION

What is the highest year of primary or secondary school the father/parent1/guardian1 has completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)

Mark one box only

- Year 12 or equivalent Year 10 or equivalent.....
- Year 11 or equivalent..... Year 9 or equivalent.....

What is the highest year of primary or secondary school the mother/parent2/guardian2 has completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)

Mark one box only

- Year 12 or equivalent Year 10 or equivalent.....
- Year 11 or equivalent..... Year 9 or equivalent.....

PARENTAL NON-SCHOOL EDUCATION

What is the level of the **highest** qualification the father/parent1/guardian1 has completed?

Mark one box only

- Bachelor degree or above Certificate I to IV (including trade certificate)
- Advanced diploma/Diploma No non-school qualification

What is the level of the **highest** qualification the mother/parent2/guardian2 has completed?

Mark one box only

- Bachelor degree or above Certificate I to IV (including trade certificate)
- Advanced diploma/Diploma No non-school qualification

GLOSSARY

- Bachelor degree Includes Postgraduate Degree, Masters Degree, Graduate Diploma, Graduate Certificate, Bachelor Degree (with Honours) and Bachelor Degree.
- Certificate I to IV (including trade certificate) Includes Certificate I, Certificate II, Certificate III, Certificate IV, Trade Certificate, Advanced Certificate, Apprenticeship Certificate, Traineeship Certificate.
- Diploma/Advanced diploma Includes Advanced Diploma, Associate Degree and Diploma.

OTHER CHILDREN IN THE FAMILY	M / F	D of B	School attending	Yr level

SPECIAL STUDENT NEEDS AND CONSIDERATIONS

- | | | |
|-----|--|----------|
| (a) | Does your child have any special achievements, talents? | YES / NO |
| (b) | Does your child have any Learning Problems? | YES / NO |
| (c) | Has your child attended any specialised agencies, special schools, units or centres? | YES / NO |
| (d) | Does your child have any special needs or considerations?
(Disabilities, impediments, allergies, restrictions on physical activity) | YES / NO |
| (e) | Does your child require any special provisions to be made by the school
(eg medication, disabled access etc) | YES / NO |
| (f) | Does your child have any infectious diseases? | YES / NO |

If YES to any of the above questions, please give details, using attachments if necessary.

* A photocopy of the following documents MUST accompany this application before an interview can be arranged

- Birth certificate or extract / VISA (if applicable)
- Latest school report and/or reference from previous schools
- Baptismal/Reconciliation/Eucharist/Confirmation certificate(s)
- Any Court order or related information regarding custody of child (if applicable)
- Documentation relating to special needs (any reports, action plans, assessments, etc)
- Letter of support/reference from your Parish Priest / Minister of Religion

PRIVACY AND RELEASE OF INFORMATION

1. Blackfriars respects the privacy of personal and sensitive information regarding your family. Blackfriars collects personal information, including sensitive information about the student and parent(s) or guardian(s) before and during the course of a student's enrolment at the school. The primary purpose of collecting this information is to enable Blackfriars to provide schooling for your child. A copy of Blackfriars privacy policy is enclosed.
2. In situations where parents are separated, it is the policy of Blackfriars to release school reports to mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interviews upon request. However, Blackfriars will abide by any court orders which prevent the release of such information.
3. Some of the information Blackfriars collects is to satisfy the school's legal obligations, particularly to enable Blackfriars to discharge its duty of care.
4. Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical information or medical reports about your child from time to time.
5. Blackfriars from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other Catholic schools, government departments, South Australian Commission for Catholic Schools, Catholic Education Offices, local parish, medical practitioners and people providing services to Blackfriars including specialist visiting Consultants and Advisers from the Catholic Education Offices, sports coaches and volunteers.
6. In the event of default of payment of fees, Blackfriars may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.

7. Blackfriars from time to time is required to disclose personal and sensitive information in order to comply with the law or to report matters to the relevant persons or authorities.
8. If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your child. Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, student activities and other news is published in Blackfriars newsletter, magazine and our website.
9. Parents or guardians may seek access to personal information collected about them and their child by contacting Blackfriars. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of Blackfriars's duty of care to the student, or where students have provided information in confidence.
10. As you may know Blackfriars from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. We will not disclose your personal information to third parties for their own fundraising purposes without your consent.
11. If you provide Blackfriars with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to Blackfriars and why, that they can access that information if they wish and that Blackfriars does not usually disclose the information to third parties.

CONSENT FOR PHOTOGRAPHS & PUBLICATION OF STUDENT WORK

From time to time, photographs or videotapes of students and their learning are taken in school or at places where the children are involved in an excursion or activity. These photos / images / videos may be used in class activities or could be published by the School and Catholic Education in documents, school magazines, newsletters, displays, journals, professional development materials for teachers, or on a School's or Catholic Education's website. In addition, student work is also published from time to time.

The School and / or Catholic Education may also like to make publications containing the photos/images/student work available free of charge to government and/or non-government schools and education institutions and sectors around Australia for their educational purposes under the National Education Access Licence for Schools ("NEALS"). NEALS is a licence between government and non-government education institutions and sectors of the various states and territories, which allows schools to share material.

Consent will be obtained before including children in school publications or displays. In most circumstances the images will not include any personal information regarding the student's identity or may include the student's first name only. However, in the school magazine and in the school newsletter, because of the limited circulation of these documents, it is usual for the student's full name to appear under photographs or to record student achievement in various activities or beneath examples of student work.

Parents will be asked to indicate consent to use photographs of children and student work for the following:

PUBLICATIONS

Photos / images / videos taken during class activities to be published by the School and Catholic Education in documents, school magazines, newsletters, displays, journals, professional development materials for teachers. In addition, parents will need to consent to their child's work being published from time to time in these publications.

WEBSITES

Photos / images / videos taken during class activities to be published on the School's or Catholic Education's website. In addition, parents will need to consent to their child's work being published from time to time on these websites.

NEALS

Photos / images / videos taken during class activities to be made available to government and/or non-government schools and education institutions and sectors around Australia as part of NEALS. In addition, parents will need to consent to their child's work being published from time to time in these publications.

I consent to my basic family details (name and telephone number) being revealed to:

- State Dental Clinic YES / NO (Other) YES / NO

PARENT/GUARDIAN DECLARATION

12. In applying to enrol my child at Blackfriars I/we accept that he will be educated in the Catholic faith within a Christian educational environment.
13. I/we accept that support of school staff and cooperation concerning school activities is essential.
14. I/we accept that we will abide by school policies as amended from time to time.
15. I/we accept that participation in camps is compulsory and that membership in school sporting teams takes priority over competing sporting interests.
16. I/we accept that Blackfriars reserves the right to suspend or expel a student for serious or continued breaches of school rules, regulations and/or policies, including conduct which brings into disrepute the good name and reputation of Blackfriars Priory School.
17. I/we accept the standards Blackfriars sets regarding grooming, uniform and personal presentation.
18. I/We Parent(s)/Guardian(s)/Caregiver(s) acknowledge and accept **joint** and **several** liability for the payment of all school fees, levies and charges, as stated on my/our statement of account.
19. I/we give consent for Blackfriars to contact any other Catholic school which my child has previously attended for the purpose of ascertaining my/our fee paying record.
20. I/we accept that Blackfriars does not accept liability for damage or loss of any personal possessions of students and that insurance for students' personal possessions is my responsibility.

How did you hear about Blackfriars Priory School? – please tick Newspaper Editorial Messenger Advert Advertiser Advert
School Signage Word of Mouth Open Day Family Tradition Website Parish/Church Other

Please state your reasons for choosing this Catholic school for your child's education.

I declare that all of the information provided in this application is, to the best of my knowledge, true.

I acknowledge and accept all of the above terms and conditions (clauses 1-20)

(Both parents/guardians to sign)

Father/Guardian (signature) _____

Date _____

Mother/Guardian (signature) _____

Date _____

PLEASE NOTE

In due course applicants will be contacted regarding their application for enrolment. If applicants accept an offer of enrolment, the terms and conditions detailed in this *Application for Enrolment* are incorporated in the Enrolment Contract.