



BLACKFRIARS
PRIORY SCHOOL

Blackfriars Priory School
17 Prospect Road
Prospect, SA 5.82
PO Box 86, Prospect SA 5082

T +61 8 8169 3900
F +61 8 8269 7846
www.bps.sa.edu.au
CRICOS Provider No: 02485B

INSTRUMENT LESSON EXIT FORM

The following Exit Form must be completed for students and families who wish to withdraw their son from instrumental lessons.

All students are to complete their term of tuition and give Instrumental staff a minimum of two weeks notice prior to the end of term if lessons are to be discontinued. Without the acknowledgment of the exit by all parties, parents will continue to be invoiced for lessons.

Please complete the checklist below and have the appropriate people sign the Instrument Lesson Exit Form in order to complete the exit process.

Student Name in full:.....

Year level and class:.....

Parent/Guardian Name:.....

Ph:.....

Email:

.....

Teacher Name.....

Instrument:.....

Reason for discontinuation of lessons:

.....
.....
.....

Exit Process Checklist

- Instrumental Fees are paid in full and up to date
- Instrument has been returned with all supplied parts
- Tuition books have been returned in a re-usable condition
- Instrumental teacher has been notified

Parent/Caregiver:.....

Date:

Instrumental Teacher:.....

Date:

Head of Music:.....

Date: